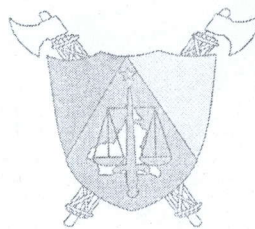


REPUBLIQUE DU CAMEROUN  
Paix-Travail-Patrie  
-----  
REGION DU SUD-OUEST  
-----  
DEPARTEMENT DU FAKO  
-----  
PREFECTURE DE LIMBE



REPUBLIC OF CAMEROON  
Peace-Work-Fatherland  
-----  
SOUTH WEST REGION  
-----  
FAKO DIVISION  
-----  
DIVISIONAL OFFICE LIMBE

(ZERO TOLERANCE TO CORRUPTION IN PUBLIC CONTRACTS)  
**TENDER NOTICE**

OPEN NATIONAL INVITATION TO TENDER  
(BY EMERGENCY PROCEDURE)

N° 007 /ONIT/S.D.O/FAKO/FDTB/PIB 2023 OF 19/06/2023

FINANCING: PUBLIC INVESTMENT BUDGET 2023

**FOR THE REHABILITATION OF ROOFS AND BUILDINGS AT  
IVTC BUEA**

Subject of the invitation to tender:

Within the framework of the 2023 Public Investment Budget, the Senior Divisional Officer for Fako on behalf of the Minister of Employment and Vocational Training hereby launches an Open National Invitation to Tender by Emergency Procedure **FOR THE REHABILITATION OF ROOFS AND BUILDINGS AT IVTC BUEA**

**2. NATURE OF WORK:**

The works comprise the outcome of the preliminary studies carried out and the detailed information provided in the technical specifications. (*Document V*)

**3. LOTS:**

The work is in single lot:

**4. ESTIMATED COST:** The estimated costs after preliminary studies is 11 500 000franc Cfa

**5. PARTICIPATION AND ORIGIN:**

The tender is open to duly legalized Cameroonian enterprises that fulfill the requirements of this invitation to tender.

**6. SITE VISIT:**

It is important for all bidders to visit the site before tendering and to present a site visit report.

**7. FINANCING:**

The works which form the subject of this invitation to tender shall be financed by Public Investment Budget of the 2023 financial year; Budget Head No: 57 35 541801 523314

**8. CONSULTATION OF THE TENDER FILE:**

Interested eligible bidders may obtain further information during working hours (7.30a.m. to 3.30p.m.) as from 19/06/2023 the date of publication of this tender notice, at the Private secretariat of the Senior *Divisional Officer for Fako*.

**9. ACQUISITION OF TENDER FILE:**

The complete tender file may be obtained from the Private Secretariat *Divisional Office Fako - Limbe* upon presentation of a treasury receipt attesting to the payment of a nonrefundable sum of 20 000 (Twenty Thousand) at the Private secretariat of the Senior *Divisional Officer for Fako Limbe, (7:30am to 3:30pm)*

**10. Bid bond**

Each bidder must include in his/her administrative documents a bid bond issued by a first rate bank approved by the Ministry in charge of finance and recognized by COBAC (Commission Bancaire pour l'Afrique Centrale) featuring on the list in Document 12 of this tender file of an amount of 230 000 frs (Two hundred and Thirty thousand) Franc Cfa.

*NB: It is set at 2 % of the estimated amount, all taxes inclusive, and with a validity period of ninety (90) days from the date the bids are opened.*

**11. SUBMISSION OF BIDS (Place, Date and Time):**

Each bid drafted in English or French in seven (07) copies including the **original** and **six (06)** copies marked as such, should reach Private secretariat of the *Divisional Office Fako- Limbe* on 11/07/2023 at 10:00 am local time and labeled.

- Enveloppe A : Administrative Document;
- Enveloppe B : Technical Document ;
- Enveloppe C : Financial Document.

*NB: These three (03) envelopes (brown) shall be put in the fourth envelope and shall be the only one to have the label mentioned below*

**OPEN NATIONAL INVITATION TO TENDER  
(BY EMERGENCY PROCEDURE)**

N° 007 /ONIT/S.D.O/ FAKO/FDTB/PIB 2023 OF 19/06/2023

**FOR THE REHABILITATION OF ROOFS AND BUILDINGS AT IVTC BUEA**

**"To be opened only during the bid opening session"**

*NOTE: Any document poorly drawn-up, not bound as per Article 24 of the Public Contracts Code or not produced in Seven (7) copies shall be rejected.*

**12. ADMISSIBILITY OF OFFERS:**

Under penalty of rejection, the required administrative documents must be imperatively produced as original documents or photocopies certified as authentic by the issuing authority, in accordance with the Special Regulations of the Invitation to Tender. They must obligatorily not be older than three (3) months preceding the date of submission of bids.

Any bid not in compliance with the specifications of this tender notice and file shall be declared inadmissible. Notably, the absence of the bid bond issued by a first rate bank



approved by the Ministry in charge of finance or its non-compliance with the model documents of the tender file shall lead to outright rejection of the bid without any possibility of appeal.

**13. OPENING OF BIDS (Place, Date and Time):**

The bids shall be opened in a single (01) phase on 11/07/2023 at 11:00 am local time by the Fako Divisional Tenders Board in the office of the President, located at the Former Limbe I Council Building Down Beach. Only bidders may attend or their duly accredited representatives with Power of Attorney.

**14. DURATION OF EXECUTION:**

The maximum period provided for the execution of the works is fixed at **two (02) months**.

**15. EVALUATION CRITERIA**

**15.1: ELIMINATORY CRITERIA**

Bids shall be rejected when:

- 1- There's absence of bid bond in administrative document
- 2- Failure to present missing, and non-compliance of documents in administrative offer 48 hours after opening
- 3- There's any fake document, False declaration or forged document
- 4- There's absence of quantified unit price
- 5- Absence of declaration on honour attesting that the bidder has not abandoned any project.

**15.2: MAIN QUALIFICATION (ESSENTIAL) CRITERIA:**

The criteria relating to the qualification of candidates will indicatively be on the following:

- |  |          |
|--|----------|
| 1- Turnover at least: 5 000 000 FCFA   | Yes / No |
| 2- Attestation of Solvency from a recognized bank not less than 5,000,000 FCFA | Yes / No |
| 3- Enterprise's references at least two (02)                                   | Yes/No   |
| 4- Methodology   | Yes / No |
| 5- Availability of material and essential equipment                            | Yes / No |
| 6- Experience of supervisory staff   | Yes / No |

*NB: Non-respect of two (02) of the Qualification criteria shall entail rejection of the bid, which must not include 2 above.*

*NB: The marking scale for offers by scoring of points is banned in favor of the binary method (Yes or No).*

**16. AWARD CRITERIA**

- The Contract shall be awarded to the lowest bidder fulfilling the best technical and financial conditions.

17. **VALIDITY OF OFFERS:**

Bidders shall be bound by their bids for a validity period of 90 (ninety) days with effect from the date of opening of bids.

18. **PUBLICATIONS;**

Publications shall be done through the; ARMP-SWR, Radio announcement and News Papers, Bill Board of the Divisional Office Fako - Limbe.

19. **COMPLEMENTARY INFORMATION:**

Complementary technical information may be obtained from the Private Secretariat of the Senior Divisional Officer for Fako. From Monday to Friday between 7.30 am and 3.30pm. Tel: Tel: 674 95 77 34

Done at Limbe, the **19 JUN 2023**

The Senior Divisional Officer for Fako  
(Delegated Contracting Authority)



*Chaibou*  
*Administration Civil Principale*

**Copies:**

- ARMP (FOR PUBLICATION AND ARCHIVES)
- DDMINMAP/FAKO
- THE CHIEF OF CENTRE IVTC BUEA
- CHAIRPERSON OF TB (FOR INFORMATION)
- NOTICE BOARD